



**LFC – Board Meeting
Meeting Minutes
October 4th, 2017**

Opening – The meeting was called to order at 6:38pm by Daragh Cullen

Board Member	Board Position	Present
Daragh Cullen	President	Y
Julian Robins	VP of Recreational- North	Y
Vince Strawbridge	VP of Recreational- South	Y
Robert Aranda	Vice President of Competitive	Y
John McCarron	Vice President of Player Development	N
Dan Shupsky	Treasurer	Y
Sheryl Fernandez	Secretary	Y
Daryl Denson	Member at Large	N
Leo LeBron	Member at Large	N
Alicia Rossow	Member at Large	Y
Staff		
Eoghan Conlon	Technical Director	Y
Guests		
None		

Topic	Notes
Approval of Minutes	<ul style="list-style-type: none"> • August meeting minutes were approved in September. • Daragh will email the September 20th meeting notes to Sheryl to be translated into our standard format <ul style="list-style-type: none"> ○ Vince motioned, Dan seconded the motion for Eoghan to go to the Tropics with our final agreement for the partnership ○ The official name of Lakeland Tropics FC was approved in the September Board Meeting. Vince had motioned and Alicia seconded the motion with further unanimous approval from the Board.

Financial Update

- Financial Status

10/3	Income	Expenses	Bottom-Line
TY	\$321k	\$176k	\$144k
LY	\$295k	\$213k	\$81k

- As of 9/20/17 all LFC income and expenses are now in line with the 2017/2018 budget.
- Sponsorship Payments are not up to date for Beef's or Regal. Watson Clinic is up to day. Robert said he would check with Regal.
- Refunds should not be in the income line \$600 – have questions on this
- As compared to LY, interleague reductions of players (about 300 less players) has netted a drop in income of \$3k
- Monthly we need to review a report at the board meeting of team fees, tournament fees, and player fees to insure we are on track and within our budget.
- LFC cell phone is currently listed as costing \$147 a month. This is much higher than the original discussion. This needs to be researched
- We need a travel expense budget for travel coaches added to the revised budget that Eoghan started.
- Confirmed Basecamp has been canceled and we should no longer have this expense.
- We need to have the team accounts updated based on this season tournaments deposits and this seasons tournament expenses.
- We need to get bids on hiring someone for taxes and the necessary setup to be done with QuickBooks to use the budget feature
- Add yearly budget into QuickBooks to insure we have visibility to our budget vs actual
- Requesting the January – July bank statements be entered in 100% so that Dan can come in next weekend and balance them all. Typically everything is accounted for, but when he went to balance January we have what appears to be \$1200 expenses that were not entered into QuickBooks. Several MC entries are not being entered resulting in Dan unable to balance the January and February statements.
- We have not zeroed out last year's team accounts, this needs to be done (- \$5100) ASAP so that we can see the balances for this year's teams
- The office from a visual perspective looks out of control, Dan is willing to help but he needs to know what they want him to do.
- Coaching salaries budget need to be revised and re-evaluated with the SOP stating if the coaches team is behind in dues the coaches do not get paid.

Travel Update	<ul style="list-style-type: none"> • CDL Performance <ul style="list-style-type: none"> ○ U18 Girls Record: 1-3-0 ○ U17 Girls Record: 1-3-0 ○ U17 Girls Record: 1-2-1 ○ U16 Girls Record: 1-2-1 ○ U15 Girls Record: 1-2-1 ○ U18 Boys Record: 0-2 ○ U16 Boys A Record: 1-4-0 ○ U16 Boys B Record: 2-2-0 ○ U15 Boys A Record: 3-0-3 ○ U15 Boys B Record: 0-1-0 • Coaches meeting scheduled for September 27th to share knowledge from first part of A license was postponed due to Lake Parker Closure • Report of players behind on fees presented to Board and highlighted player pass pulled.
Inter-league Update	<ul style="list-style-type: none"> • Team Placement: Monitoring • Regular game schedule: available on our website with automated weekly email-final two weeks will be at Lake Parker. • Munchkins, Mini-Kickers, U8-U12 are progressing well • Polk League – progressing well
Operations	<ul style="list-style-type: none"> • Staff Review Individually in October <ul style="list-style-type: none"> ○ Develop matrix for evaluating y October 18th ○ Meetings week of October 23rd
Scholarship Program	<ul style="list-style-type: none"> • Scholarship Process completed and families notified. • Report available upon request • Create a scholarship fund in connection with Community Outreach officer <ul style="list-style-type: none"> ○ Outreach to grow the game in areas where it is not popular but where kids need an outlet ○ Set Scholarship Fund and promote within the community to offset our costs ○ If we reach a certain threshold amount – provide the model to other clubs in our community as well as providing them with portions of our fundraised money.
Tropics Partnership	<ul style="list-style-type: none"> • Presented printed contract which lists our agreement and financial risk
Marking Update	<ul style="list-style-type: none"> • We missed the Christmas Parade application deadline

Field Maintenance	<ul style="list-style-type: none"> • Golf Carts <ul style="list-style-type: none"> ○ LFC paid \$1,400 to fix the golf carts, mostly in batteries. We need to ensure the battery water is being checked on a regular basis so the batteries function properly and last longer. • City - Lake Parker <ul style="list-style-type: none"> ○ Lake Parker opened on 10/2/2017 ○ Cypress Park Complex used for 9/24, 9/30, 10/1 ○ Tiger Town front and back for GCFL 9/23-9/24, 9/30, 10/1 • County – Carter Road <ul style="list-style-type: none"> ○ Carter Road will more than likely close January 1st if we want to use it in Fall 2018
Special Olympics	<ul style="list-style-type: none"> • Special Olympics Tournament will be held at Lake Myrtle October 12-14th, 2018

Adjournment

Meeting was adjourned at 8:32pm by Daragh Cullen.

Minutes submitted by: Sheryl Fernandez

Approved by: Board 11/1/2017